

COMMONWEALTH OF MASSACHUSETTS

Sherwood Forest Road Maintenance District

Saturday, March 5th, 2011

Committee Members Present: David Bonney, Marty Feit, Clerk-Treasurer; David Devane, Road Superintendent, Gerry Grondin, Gilles Beaudoin.

Committee Members Absent: Nancy Devane, Jack Sayward.

Public Present: David Duquette, Craig Willis.

The meeting is opened at 10:30 AM.

Location: Becket Town Hall, 557 Main Street

Opening of bids for two-year all seasons contract- Marty Feit opens first bid submitted and advises it is from Dave Duquette. David Bonney states there should be a bid bond for 5% and a payment bond for 50%. Marty advises that there is a bid bond for \$18,455.00 however there is not a contract included. It appears that Duquette's bid is for \$369,100.00 David advises that it may have to be tabled for now, not calling it incomplete, however stating the lawyer may have to look at it. David Bonney opens next bid from Craig Willis, advising it is for \$208,310.00 and a bid bond of \$10,415.00 David Bonney explains that these amounts are for the entire 2-year period. Mr. Bonney advises Mr. Craig Willis that he is the low bidder. He explains that they have 30 days and will review it at the next regularly scheduled meeting on April 2nd, 2011. David explains that this will give the attorney time to review it. Mr. Duquette asks for a receipt that his check has been received. David Bonney closes the bid opening portion of the meeting.

Meeting Introduction; I.A.W. - M.G.L. CH39- Section 23C.

Approval of February 5th Meeting Minutes- Gerry Grondin makes a motion to approve the amended minutes from the February Meeting, David Bonney seconds motion; Unanimous Approval.

Approval of Meeting Minutes of January 8th, 2011- Marty advises that he has made all of the corrections necessary; Gerry makes a motion to accept the meeting minutes as presented; Mr. Beaudoin seconds the motion; Unanimous Approval.

Sherwood Forest Road Superintendent's Monthly report- Covering February 1st-28, 2011.

Calls/Complaints-

February 4th- complaint from Hope Robitaille, Lady of the Lake; asking if her road was going to be sanded, I called back to let her know that the roads were being sanded and that in time, they will be there.

February 21st- Sandy Sayward called, asking why we were out plowing and sanding, as she sees no reason for it. I said to her that other areas of the Forest had icy conditions and as they went around, they were scraping.

February 25th- complaint from Hope Robitaille, concerning ice on the corner of Lady of the Lake, White Wolf sent a sander to take care of it. Also gave her the District phone number again and asked her not to call my home phone.

I received six calls concerning bid information.

Winter Sanding and Plowing- February 1st-2nd (snow) February 3rd-4th (ice) February 8th(snow) February 10th(ice) February 12th(ice) February 16th(snow) February 18th (ice/snow) February 23rd (ice) February 25th(ice) February 26th(snow).

On February 28th, White Wolf was out sanding when they were asked to sand Minstrels way and Black Arrow way so that responding fire trucks could get down to the fire at the Coty residence. White Wolf was there for 3 ½ hours keeping the roads sanded and also down into the fire area.

David Devane, Road Superintendent

Public Participation- Board members discuss what a great job White Wolf does on keeping the roads in such good shape. Craig Willis is appreciative of all the compliments and explains to the board members that it was a real tough year for ice too. He explains that he knows the spots that are bad and makes sure that they are taken care of. Marty advises that the residents of Sherwood Forest seem very pleased with the roads this season. Board members discuss the time the bids were to be opened.

Treasurers Report- Warrant Approval for February- warrant read and reviewed by committee members. Marty advises that when compared to last year all looks well. Marty reminds members that they should be getting tax money of approximately \$125,000.00-\$130,000.00 after the May 1st due date. A motion is made to accept the warrant as presented; motion is seconded, unanimous approval.

Budget 2011-2012-David Bonney explains that by next meeting, they will need to have the budget ready. Marty advises that he has spent a lot of time working on the budget and requests that committee members look at it. Marty reviews the proposed budget with the

committee members present. Marty explains how he arrived at the figures presented. All expenses and salaries are also reviewed. Marty states that the bottom line of the budget is slightly reduced, however very similar. Marty goes over the Insurance held for both himself and David Devane. Marty adds that he also needs to be bonded and that costs approx. \$1100.00. David Bonney confirms that they are the only two committee members that really need to be insured. David also states that if someone would like to look into liability insurance to cover the remaining members of the committee, they are welcome to do so, collect the information and report back to the committee. It is suggested that the lawyer should be asked if the committee should consider this as an option. Mr. Bonney advises that lawyers generally do not like to give their opinion on such matters. Committee members discuss inquiring into the other Road districts, the Town as well as the Board of Selectmen to see if they are insured and if so for how much. Marty brings up the fact that the board members are part of the Town of Becket and that it is possible that they would fall under the Town's insurance. Committee members salaries are discussed, it is suggested to plug in the total amount of salaries proposed if all the members showed up to all of the meetings, although members agree that this is unlikely.

Committee Report-

Two year All Season Contract- David advises that they will need 30 days to approve the contract. Marty confirms he will send out a copy of the contract along with a note to please review, approve and sign. Marty suggests that in the future it would be nice to extend the contract out to either 3 or 4 years. David advises that the lawyer advised him that any extension would have to be stated in the contract. Board members question who currently holds the contract for Sherwood Greens, Craig Willis advises that "Always Growing" out of Washington has that contract. Committee members discuss the different developments in the Town of Becket and which ones have legislation and which ones are considered private. Tax collection of these different communities is discussed. Craig questions what FEMA money the road district can get and why they don't qualify for state aid. David Bonney confirms that they did receive FEMA money with emergencies, such as the ice storm.

Bylaws- David confirms that Nancy is not present; however these need to be drafted and ready for the warrant for the May meeting. Board members discuss the different committee positions and what the benefits for elected vs. appointed are. Marty reminds committee members that he would be agreeable to remaining in the clerk-treasurer position, however would not be present for three months (January, February, March). He confirms he will be able to conduct all other duties, and suggests he will speak to Heather about attending the meetings in his absence. Board members discuss that the way it is stated in the bylaws, the person that agrees to do this actually has to own property in the Forest. Committee members agree that it may be possible to change these positions from elected to appointed, as long as all proper procedures are followed.

Remaining bylaw discussion is tabled until Nancy Devane is present to propose her input on the bylaws. David reminds everyone that this needs to be done at the next meeting.

Motion to adjourn the meeting is made; seconded; Unanimous Approval. Meeting is adjourned at 12:00 noon.

Schedule Next meeting for April 2nd, 2011.

Respectfully Submitted,

Marty Feit
Clerk-Treasurer