

# Sherwood Forest Road Maintenance District

## Meeting Minutes

Saturday September 12th, 2015

Committee Members Present: Howard Lerner; Vice Chairman, Vee Cowell, Joe Gagnon, Denielle Morin; Clerk-Treasurer

Committee members absent: Patty Clemons, Elise Fitzsimmons, Sandy Cortez-Greig, Stan Taylor

Public present- Charles Andrews, Craig Willis, Keith Harrison, Robert Ronzio, Stu Eldred

The meeting is opened at: 9:02 am, General Laws Chapter 30A Section 20.

Vee Cowell moves to suspend reading of the open meeting laws. Joe Gagnon seconds it. The vote is unanimous.

Mr. Ronzio makes note that he is recording the meeting.

Meeting Minutes- Mr. Lerner makes mention that the executive session minutes for July 10<sup>th</sup> cannot be approved because he was not at that meeting and therefore we do not have a quorum.

Mr. Lerner draws everyone's attention to the July 10<sup>th</sup> meeting minutes. Mr. Gagnon makes a motion to approve the minutes for July 10<sup>th</sup>. Mrs. Cowell seconds the motion. July 10<sup>th</sup> minutes are approved with changes noted by the clerk.

Mr. Lerner draws everyone's attention to the August 5<sup>th</sup> meeting minutes. Mr. Gagnon makes a motion to approve the minutes for August 5<sup>th</sup>. Mrs. Cowell seconds the motion. The minutes are approved with changes noted by the clerk.

Mr. Lerner draws everyone's attention to the August 15<sup>th</sup> meeting minutes. Mr. Gagnon makes a motion to approve the minutes for August 15<sup>th</sup>. Mrs. Cowell seconds the motion. The minutes are approved with changes noted by the clerk.

Clerk/Treasurers Report- Ms. Morin draws everyone's attention to the excel spreadsheet showing the spending for the month of August. Ms. Morin also makes mention that the year-end information has been submitted to the Massachusetts Department of Revenue and she is awaiting response.

Expansion of Voting Rights- Ms. Morin informs the board that Mr. Cortez-Greig emailed stating that both he and Mrs. Goodman had been quite busy this past month so no progress has been made but they will try to work on it next month.

Public Input- Mr. Ronzio inquiries about the status of the Wells Rd resident letter. Mr. Lerner states that is has not been done yet and Elise Fitzsimmons is waiting for Mrs. Goodman to have time to work on it. Mr. Ronzio states that the rest of the questions he has is for Mr. Andrews so he will ask them after Mr. Andrews arrives.

Road Superintendent Report- Mr. Andrews arrives at 9:33 am and gives Ms. Morin the work orders and bills from White Wolf. Mr. Andrews states that they are 2/3rds through with grading and placing gravel in locations where it is needed. He also informs the board that the Maid Marion project is moving forward and the rate schedule has been received. Mr. Andrews states that the invitation for bid has been submitted to the attorney for review. Mr. Andrews states that he expects it to begin next month. Mr. Lerner inquires if millings on Will Scarlett has been done and he is informed it is on the list and will be taken care of. Mr. Lerner inquiries about grass cutting and is informed by Mr. Andrews that grass cutting is better left for next year due to winter approaching. Mr. Harrison asks what needs to be done on Maid Marion and Mr. Lerner informs him the fire truck slipped into the lake and the road needs to be fixed. Mr. Harrison also would like to know what the impact of the road work delay will have on the plowing. Mr. Lerner informs him that there will be no effect regardless of the road work delay. Mr. Lerner asks if Mr. Andrews can bring a list of things that need to be repaired to next month's meeting. No answer is heard. Mr. Ronzio speaks to an issue with Fireside Lane needing gravel and Mr. Andrews has now been made aware. Mr. Lerner asks that going forward the invoices and work orders be given to Ms. Morin by the Wednesday before the road district meeting to give Ms. Morin time to get her work done before the meeting. Ms. Morin expresses concern with the formatting and dating of work orders. Mr. Lerner asks that Mr. Andrews speak with Ms. Morin over the next month to clear up problems with the work orders. Mr. Lerner asks Mr. Andrews if he has resolved the Verizon phone problem yet. Mr. Andrews advised he has been unable to get a new phone yet. Mr. Lerner states that he will get it done before next month's meeting. Ms. Morin delivers the plans from Berkshire Engineering to Mr. Andrews after receiving them in the mail.

Warrant- Ms. Morin states that the warrant needs to have the Tonlino bill and the bill for a culvert removed as they do not have work orders matched to them. The revised warrant total is \$6,014.91. Mr. Gagnon makes a motion to accept the warrant. Mrs. Cowell seconds the motion. The vote is unanimous.

Adjournment- Joe Gagnon makes a motion to adjourn. Vee Cowell seconds it. The vote is unanimous. Meeting is adjourned at 9:59 am.

Scheduled next meeting is for October 12<sup>th</sup> at 9:00 am.

Respectfully Submitted,

Denielle Morin  
Clerk-Treasurer