

Sherwood Forest Road Maintenance District

Meeting Minutes

Saturday October 10th, 2015

Committee Members Present: Elise Fitzsimmons; Chair, Howard Lerner; Vice Chairman, Vee Cowell, Stan Taylor, Denielle Morin; Clerk-Treasurer

Committee members absent: Patty Clemons, Sandy Cortez-Greig, Joe Gagnon

Public present- Charles Andrews, Craig Willis, Keith Harrison, Robert Ronzio, Stu Eldred, Mike McEnerney, Patricia McEnerney, Robert Grace, Julia Grace, Gilles Beaudoin

The meeting is opened at: 9:04 am, General Laws Chapter 30A Section 20.

Howard Lerner moves to suspend reading of the open meeting laws. Stan Taylor seconds. The vote is unanimous.

Meeting Minutes- Mrs. Fitzsimmons draws everyone's attention to the September 12th meeting minutes. Mr. Lerner makes a motion to approve the minutes for September 12th. Mrs. Cowell seconds the motion. September 12th minutes are approved with changes noted by the clerk.

Road Superintendent Report-

Report on Road Work Done- Mr. Andrews states that road grading is completed with the exception of the secondary streets off of Carriage Hill. Mr. Andrews states that there are approximately three miles to go.

Update on Maid Marion- Mr. Andrews tells the board that he spoke with the attorney, Elizabeth Goodman, who said she had reviewed the document sent to her and that she would send it to Mrs. Fitzsimmons. Mrs. Fitzsimmons acknowledges she received the document and tells Mr. Andrews she will forward it to him for review.

Proposed Work to Be Done- Mr. Andrews states that his proposed road work list includes a culvert along King Arthur and a guardrail just below the old castle grounds on Will Scarlett. Mrs. Fitzsimmons also asks that Mr. Andrews sign the bottom of his work orders in the completion section. Mr. Andrews agrees.

Mr. Lerner makes a motion to authorize the Chairman and/or Chief Procurement Officer to sign the contract for the Maid Marion repair. Stan Taylor seconds the motion. The vote is unanimous.

Mr. Ronzio mentions that the road on King Richard is getting pretty narrow and asks if Mr. Willis tried to widen the road. Mr. Willis states that they have done what they could but that the ditches along the side of the road are pretty deep. Mr. Ronzio also mentions that Maid Marion ditches need attention and asks that the Road Superintendent look into it. Mr. Ronzio suggests adding 6 inch ripwrap to prevent silt from going into the lake. Mrs. Fitzsimmons asks for a quote on the cost of the repair before authorizing it. Mr. Andrews agrees to get the board a quote.

Clerk/Treasurers Report- Ms. Morin draws everyone's attention to the excel spreadsheet showing the spending

for the month of September. Ms. Morin states that they took in \$3051.42. Ms. Morin also makes mention that she has not heard back from the MA DOR yet regarding the year-end information. Ms. Morin makes mention that she spoke with the assessor and was advised the Road District needs to complete a tax rate classification hearing. The tax assessor stated that it can be done next month and should be done yearly after an announcement has been posted in the newspaper at least two weeks prior to the meeting. Mr. Lerner asks what we have spent on the road work so far. Ms. Morin informs him that the total currently is around \$27,000 not including the most current bill and two bills the district currently cannot pay. Mr. Lerner asks what is currently in the bank account. Ms. Morin states that there is \$161,821.62. Mrs. Cowell asks what the district typically spends on snow removal. Mrs. Fitzsimmons states the district spent \$110,000 last year.

Expansion of Voting Rights- Mrs. Fitzsimmons informs the board that she received an email update from Mr. Cortez-Greig as he could not be at the meeting. His emailed stated the following,

“From 12:00 to 2:45 today, I met with Beth to discuss drafting legislative language per the 2015 Annual Meeting of the SFRMD. She had a question about the minutes, which should have attached the motion regarding Article 11 on the Warrant as it was passed. I said that the motion, to my recollection, was to substitute the language in the Report of the Special Committee on Expanding Voting for the language contained in the warrant. I did not have a copy of the warrant with me, but I have since received a copy.

I had sent Beth a copy of the 1982 Law with my suggested edits. We did not look at them, as the majority of the edits used terminology inconsistent with Massachusetts General Law 39. That said we discussed in detail what needed to be edited. The proposed language in the Recommendation was essentially correct, except for some “technical fixes” regarding time and place of the Annual Meeting (June, within the Town of Becket, vide April/District. Beth said she would get me a draft in a week or so, needing a little more time to work on the matter after this discussion.

We discussed and listed the next steps. In the scenario envisaged by Beth, that draft should first be distributed to the members of the Prudential Committee. After that, it should be presented for comment to the Selectmen of the town and Becket’s Senator and Representative in the Mass. Assembly. If the Selectmen object, then it can go to town meeting. Once vetted, it should then go to the proprietors with the specific language. This means at a District meeting. Before that, she suggested that the Prudential Committee hold a public meeting of the district to present and explain the proposal.

Submitted in lieu of my presence at the monthly meeting of the Prudential Committee, scheduled for Saturday, October 10.”

Chief Procurement Officer- Mrs. Fitzsimmons states that she spoke with Elizabeth Goodman regarding a Chief Procurement Officer. Mrs. Goodman recommends the district get a Chief Procurement Officer and it can be anyone. Ms. Grace asks if someone can define what a Chief Procurement Officer is. Mrs. Fitzsimmons states that a Chief Procurement Officer is in charge of purchasing for the district regardless of the amount. Mr. Lerner states that as a rule minor office supplies can be bought by the clerk/treasurer as long as it stays within the office supply budget. Mr. Ronzio states that Mrs. Goodman is incorrect and that there is regulation in the bylaws regarding who is allowed to be appointed as Chief Procurement Officer. He states that the bylaws say the CPO has to be an officer of the board or an active employee. Mr. Ronzio suggests the board appoint Mr. Andrews as Chief Procurement Officer. Mrs. Fitzsimmons states that they have a conflict with the district attorney and suggests they table the issue for the November meeting after she has time to talk to the attorney further. Mr. Ronzio suggests they appoint Mr. Andrews temporarily for the Maid Marion repair. Mr. Taylor makes a motion to appoint Mrs. Fitzsimmons and Mr. Andrews as CPO for 31 days. Mr. Lerner seconds the motion. The vote is unanimous.

Public Input- Mr. Ronzio inquires as to whether a letter has been sent to Wells Rd residents and the town. Mrs.

Fitzsimmons informs him that the letter has not yet been sent. Mr. McEnerney states that in 2012 the road district approved road superintendent guidelines and a work order example. He inquires as to if they are being adhered to. Mrs. Fitzsimmons states that they are being adhered to. Mr. McEnerney also asks if meeting minutes will be available for review. Mrs. Fitzsimmons states that the minutes are being posted on the town website as the district currently does not have a webmaster. Mr. Willis asks that his contract be amended to allow him to plow at his discretion rather than the four inch rule currently in the contract. The board agrees to amend the current contract and also agrees to change the contract in future years when it is up for renewal.

Warrant- Mrs. Fitzsimmons inquires with Mr. Willis and Mr. Andrews as to why there is no work order for a culvert but a bill for the materials to repair a culvert was received. Mr. Andrews states that it was an emergency job and a work order was overlooked. Mr. Andrews states that a work order will be given to Ms. Morin. Mrs. Fitzsimmons also informs the board that a bill from Tonlino was received that is for work done in the 2014/2015 fiscal year and cannot be paid without a special meeting or until next year's annual meeting. Ms. Morin states the total for the warrant is \$27,504.91. Mr. Lerner makes a motion to accept the warrant. Mr. Taylor seconds the motion. The vote is unanimous.

Adjournment- Mr. Taylor makes a motion to adjourn. Mr. Lerner seconds it. The vote is unanimous. Meeting is adjourned at 9:58 am.

Scheduled next meeting is for November 14th at 9:00 am.

Respectfully Submitted,

Denielle Morin
Clerk-Treasurer